

Research Interviewer

Job Description

QMark Research

General Information

Position Summary: *Conducts surveys by telephone or in person to gather data according to project specifications. Maintains confidentiality of data gathered.*

Reports to: *Research Field Supervisor, QMark Research*

Location: *1003 Bishop Street, 9th Floor Honolulu HI 96813*

Status: *Part-time Temporary/ On-call, Non-exempt.*

Job Duties

Conducts telephone interviews to gather primary data for research studies. Identifies and recruits qualified candidates for participation in focus groups.

Conducts intercept research by gathering information, feedback and ideas from participants in pre-determined location.

Prepares and sets up room for focus groups.

Maintains confidentiality of data gathered.

Knowledge, Skills and Abilities

Education: High school diploma or equivalent.

Experience: Must be able to read and write and have good verbal communication skills. Typing skills of 25 wpm helpful.

This job description is not intended to be all-inclusive. The Company has the right to assign other duties as assigned by supervisor or management. Anthology Marketing Group, Inc. has the right to revise or change job duties as business needs arise. This job description does not constitute a written or implied contract of employment.

Employee Acknowledgement

Date